

One Devon Partnership Board Terms of Reference

Purpose

A forum for the NHS, Local Authorities, Voluntary, Community and Social Enterprises and a range of other key stakeholders to come together as equal partners. Together, the One Devon Partnership will generate an integrated care strategy to reduce health and care inequalities, improve wellbeing, health and care access outcomes and service experiences for people. All partners will be jointly accountable for achieving progress on key outputs and outcomes, and delivery of this strategy. One Devon Partnership will achieve this by

- Facilitating joint action to improve health and care access and outcomes, wellbeing and experiences for local people and to reduce health and care inequalities
- Influencing the wider determinants of health to create healthier environments and inclusive and sustainable economies
- Building a culture of partnership and broad collaborations to promote and support holistic wellbeing, involving people as equally valued partners and contributors to develop stronger communities

Guidance on the roles and functions of the One Devon Partnership is very permissive and encourages the development of an approach and structure based very much on local circumstances. The only statutory function for the One Devon Partnership is to develop an Integrated Care Strategy. In order for this to be successful each Health and Wellbeing Board will need to approve the Devon-wide strategy and be clear on how it aligns with its own local Health and Wellbeing Strategy, and the One Devon Partnership will need to engage NHS Devon who will be supporting the delivery of the Integrated Care Strategy.

Responsibilities

- Develop a shared vision and purpose
- Develop an integrated care strategy to address the broad health and social care needs of the residents or people within the One Devon Partnership's area, including wider determinants of health including (but not limited to) employment, education, environment and housing issues, by:
 - Working through co-production with communities and strong citizen engagement, together with population datasets to inform strategy and priorities. This will ensure that the strategy is informed by local population wants and needs and enables people to be active contributors in supporting each other.

- Working with Health and Wellbeing Boards to identify priorities for coordination of health and wellbeing especially those which the health and care system cannot achieve alone and those that require a longer timescale for benefits to be realised.
- Co-ordinating work at system and place level to make the best use of resources available while building on existing local priorities, championing the principle of subsidiarity and empowering local decision making
- Ensuring the strategy takes into account the focus on creating the right environment, conditions and culture required for meaningful change to be delivered and sustained, including access to financial and other resources.

This strategy will be aligned with the Health and Wellbeing Strategies and will form an integral part of the Devon Plan

- Ensure NHS Devon and Local Authorities have regard to the integrated care strategy and hold to account Devon partners to deliver the action required. This will involve ongoing monitoring of progress on delivery through high level KPIs and milestones overseen by the One Devon Partnership.
- Proactively promote prevention and early intervention initiatives across health and care and look for further partnership opportunities to support people to improve their overall health and care outcomes.
- Ensure that the system fully explores the potential of integrated care including integrated provision, integrated records, integrated plans, integrated commissioning, integrated budgets, and integrated data sets
- Support the development of Anchor Organisations which work with other organisations, community groups and residents to impact positively on the health and wellbeing of local people and their communities.
- Facilitate integrated working to increase the sustainability and improve the environmental impact of services (including the Greener NHS programme's agenda "to deliver the world's first net zero health service and respond to climate change, improving health now and for future generations")
- Ensure that the Integrated Care Strategy aligns with the NHS Long Term Plan's priority areas: new service models; prevention and health inequalities; improving quality and outcomes; supporting workforce; digitally enabled care; and best use of taxpayers' investment"

Core Board Membership

One Devon Partnership core Board membership will be underpinned by relational working, network development and inclusive leadership to build a One Devon centred around trust and joint accountability:

- One Devon Partnership Chair
- NHS Devon Chair
- NHS Devon CEO
- Health and Wellbeing Board Chairs x3
- Representative from each Local Care Partnership (LCP) **
- NHS Acute Provider Collaborative Director
- MHLDN Provider Collaborative Director
- Chair Clinical and Professional Cabinet / Clinical Senate
- Healthwatch Devon, Plymouth and Torbay Representative
- Health Inequalities System Senior Responsible Officer
- NHS Devon Non-Executive Member
- Voluntary Sector Representative (VCSE) x3
- Local Authority Director of Adult Services
- Local Authority Director of Children's Services
- Primary Care Representative
- District Council Representative

** It is recognised that LCPs are a collaborative arrangement for organisations and individuals to work together at place. Each LCP is asked to nominate a representative to the ICP who will represent the views of all partners to the LCP recognising that this individual may not be employed by a statutory organisation.

Members may send a nominated deputy to the meeting with the prior approval of the Chair.

Deputies may vote on behalf of the member they represent

The membership detailed in this document represents those who will always attend the regular core meetings. However, the Integrated Care Partnership will operate as a network linking together all parts of the system and will ensure that there are clear lines of engagement for everyone involved. In particular, there will be a close working relationship with the VCSE which will be facilitated through the VCSE Assembly.

The group may invite a range of individuals/organisations to attend the meetings and contribute to discussions based on the agenda. These invitees will not have any voting rights.

Frequency of meetings

The One Devon Partnership Board will meet 4 times per year.

Meetings may be conducted virtually or in person.

In the interest of expediency or when there are few items to be discussed the business of the committee can be conducted by email and the actions/decisions will be recorded by the Administrator for the purposes of transparency and recording.

Quorum

A minimum of 6 members will constitute a quorum

The principle of decision making by consensus will apply wherever possible.

A decision put to a vote at the meeting shall be determined by a majority of the votes of the Members present. In the case of an equal vote, the Chair of the Committee shall have a second and casting vote.

Register of Interests

Members and attendees will be asked by the Chair to declare any interests at the beginning of each meeting. If a member or attendee feels compromised by any agenda item they should declare a conflict of interest and leave for that item

Review

It is recognised that the One Devon Partnership Board is a new statutory group in a new Integrated Care System, and it is therefore appropriate that these Terms of Reference are viewed as iterative and are subject to regular review.